



**CITY OF SUNNYVALE
BMR RENTAL HOUSING PROGRAM**

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REPORTING SCHEDULE

QUARTERLY REPORTING

	Covered Period	Due Date
1. Wait List Certification by BMR Rental Property Owners (Form R-8) with Form 12 Attached	Q1 (Apr– June) Q2 (July-Sept) Q3 (Oct-Dec)	July 15 Oct 15 Jan 15
2. BMR Wait List Log (Form R-12)	Q4 (Jan-Mar)	Apr 15

ANNUAL REPORTING

	Covered Period	Due Date
1. Annual Report (Form R-10) with the following Forms attached:	March 1 Through Feb 28	April 1 (April 15 in 2006)
2. Annual Report on Status of Units and Renters R-10A – Move-Ins R-10B – Existing Tenants R-10C – Move-Outs R-10D – Vacant Units		
3. Annual Re-Certification of Occupancy and Income (Form R-6) – copy for each tenants		